



LEE CARLSON CENTER™
For Mental Health & Well-Being

DIRECTOR OF FINANCE

THE JOB

This position is responsible for managing the agency's financial and accounting systems and providing leadership in areas such as strategic finance operations, contract fulfillment, donor stewardship, facilities and risk management. This position will work closely with the CEO on strategic initiatives as well as financial reporting to the Finance Committee and Board. This position will be responsible for recording transactions, monthly balance sheet reconciliations, and analyzing monthly financial statements with an eye towards process improvement to gain efficiencies and strengthen internal controls.

REQUIREMENTS

A Bachelor's Degree in an accounting, business or related field is required. An MBA and/or CPA is preferred.

ABOUT US

Lee Carlson Center for Mental Health & Well-Being, a 501c3 non-profit, is one of Minnesota's primary providers of outpatient mental health services in Anoka County, Hennepin County and surrounding areas. A beacon of hope and healing for over 40 years, our mission is to provide exceptional and affordable mental health services to families, children, youth, and adults.

BENEFITS

- Competitive, consistent salary based upon experience, plus bonuses for meeting quarterly goals.
- Choice of 2 Cigna health plans, dental and vision insurance, employer paid life insurance & long term disability, 403(b) retirement account with company match, and Employee Assistance Program available.
- Focus on work/life balance with generous time off, including 3 weeks of personal time, 8 paid holidays, 2 all-agency Emergency Closing days, and half-day Fridays during the summer.
- Clinical supervision during the work week for therapists pursuing licensure.
- Reimbursement for license exam, license renewal fees, and mileage when applicable.
- Professional Development Plan supported by the agency, as well as opportunities for internal career advancement.
- Organizational commitment to staff wellness, diversity, equity, and inclusion.
- Opportunity to be part of a Polyvagal Theory informed team of diverse and committed mental health professionals making a difference in the community!



TO APPLY

Send resume and cover letter to
apply@leecarlsoncenter.org